



PMB 001, Ipaja Post Office, Ayobo Ipaja, Lagos  
E-mail: registrar@aul.edu.ng

**CLEARANCE FORM FOR .....ACADEMIC SESSION  
GRADUATING STUDENT OF ANCHOR UNIVERSITY LAGOS**

**(To Be Completed In Duplicate)**

**SECTION A: BIODATA**

NAME:

\_\_\_\_\_

<i>Surname</i>	<i>First Name</i>	<i>Other Name</i>
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MATRIC NUMBER:

\_\_\_\_\_

DEPARTMENT/FACULTY:

\_\_\_\_\_

TELEPHONE NUMBER:

\_\_\_\_\_

EMAIL:

\_\_\_\_\_

GENDER:

Male / Female

Course of Study:

\_\_\_\_\_

**SECTION B: ACADEMIC AFFAIRS DIVISION**

This is to certify that the file of this student is up to date and is hereby cleared.

Academic Affairs Officer:

\_\_\_\_\_

Signature, Date and Stamp:

\_\_\_\_\_

**SECTION C: BURSARY DEPARTMENT**

This is to certify that this student is not owing the University and is hereby cleared.

Name of Bursary Staff:

\_\_\_\_\_

Signature, Date and Stamp:

\_\_\_\_\_

**SECTION D: UNIVERSITY LIBRARY**

This is to certify that this student has fully settled his/her indebtedness to the University Library and is hereby cleared.

Name of Library Staff:

\_\_\_\_\_

Signature, Date and Stamp:

\_\_\_\_\_

**SECTION E: STUDENT AFFAIRS**

This is to certify that this student has fully settled his/her indebtedness to the Student Affairs and is hereby cleared.

Student Affairs Officer: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**SECTION F: SPORTS DIVISION**

This is to certify that this student has fully settled his/her indebtedness to the Sports Division and is hereby cleared.

Name of Officer in charge: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**SECTION G: LABORATORIES & STUDIO(S)**

**1. Biology Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Biology Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**2. Microbiology Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Microbiology Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**3. Chemistry Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Chemistry Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**4. Biochemistry Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Biochemistry Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**5. Physics Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Physics Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_  
Signature and Date: \_\_\_\_\_

**6. Language Laboratory**

This is to certify that this student has fully settled his/her indebtedness to the Language Laboratory and is hereby cleared.

Name of Laboratory Staff: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**7. Mass Communication Studio**

This is to certify that this student has fully settled his/her indebtedness to the Mass Communication Studio and is hereby cleared.

Name of Studio Staff: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**SECTION H: ICT UNIT**

This is to certify that this student has fully settled his/her indebtedness to the ICT Unit and is hereby cleared.

Name of ICT Staff: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**SECTION I: HEAD OF DEPARTMENT**

This is to certify that this student has fully settled his/her indebtedness to the Department and is hereby cleared.

Name of Head of Department: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**SECTION J: FACULTY**

This is to certify that this student has fully settled his/her indebtedness to the Faculty and is hereby cleared.

Dean of Faculty: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**SECTION K: HALL OF RESIDENCE**

Name of Hall of Residence: \_\_\_\_\_ Room No: \_\_\_\_\_

This student is hereby cleared and can proceed to vacate the Hall of Residence.

Name of Hall Supervisor: \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**SECTION L: SECURITY UNIT**

**I certify that this student has no pending criminal/disciplinary case and I have collected his ID card.**

Name of Officer-In-Charge \_\_\_\_\_

Signature and Date: \_\_\_\_\_

**FOR OFFICIAL USE**

This is to affirm that \_\_\_\_\_

is hereby cleared. He/she is hereby qualified to obtain his/her certificate and academic transcript or any other official recommendation by the University.

\_\_\_\_\_  
Registrar

\_\_\_\_\_  
Signature/Official Stamp

\_\_\_\_\_  
Date